



INTERNATIONAL HOSTELS
ANNA UNIVERSITY, CHENNAI – 600 025.

ACCOMODATION APPLICATION FOR Ph.D RESEARCH SCHOLARS

(Name and address details should be filled in CAPITAL LETTERS)

- 1. Name: *Reg. No.....
- 2. Supervisor Name: Dept Mob:
- 3. Scholar Contact Details: Mobile No. E-mail:
- 4. Name of the Parent / Guardian
- Residential Address
- PIN
- Mobile (1) (2) Landline



*Affix recent
Passport size
Photograph*

*** Submit the proof of Identity provided by Anna University.**

DECLARATION AND UNDERTAKING

- I state that all the above are true to the best of my knowledge and belief.
- I undertake to abide by the rules of the hostel and I am fully aware that I shall be subjected to disciplinary action for infringement of any of the rules.
- I assure you that I will cooperate to clean the room weekly twice.
- **I will not entertain guest(s) in the hostel. I will forego my right to stay in the hostel if I entertain guest(s).**
- **I will not use personal electric heating rods, induction items, wireless routers, iron box, etc.**
- **I assure not to cook in the room and possess any items related to cooking, I will forego my right to stay in the hostel if I am found cooking.**
- I assure that Room rent will be paid on or before **10th of every month.**
- **I will vacate the room at any time if asked to do so.**

Date:

Signature of Scholar

1. Approval of the Guide: Recommend / Not Recommend 2. Approval of the HoD: Recommend / Not Recommend

Signature with Seal

Signature with Seal

**3. Approval of the Director
(Center for Research):**

Recommend / Not Recommend

Signature with Seal

4. Approval of the Executive Warden:

Admitted / not Admitted

Signature with Seal

5. Office Use: Room No. Allotted: Flora/ Tulip

Office Staff

Manager



INTERNATIONAL HOSTELS

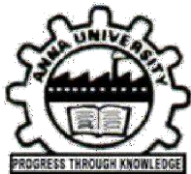
Anna University, Chennai – 600 025.

PERSONAL DETAILS (CAPITAL LETTERS)

| SCHOLAR DETAILS | |
|-----------------|--|
| 1. | Name of the Scholar (Full Name) |
| 2. | Register No. |
| 3. | Department |
| 4. | Date of Birth with Age (DD/MM/YYYY) |
| 5. | Hostel Block |
| 6. | Room Number |
| 7. | Contact Number |
| 8. | E-Mail ID |
| 9. | Blood Group |
| 10. | Medical History in brief |

Date:

Signature of the Scholar



INTERNATIONAL HOSTELS

Anna University, Chennai – 600 025, INDIA.

RULES AND REGULATIONS

1. **The hostel gate closes by 09:00 pm.** Scholars should be available in the hostel before 9.00 pm.
2. Strict silence should be maintained in the hostel premises including rooms, bathrooms, dining halls, corridors, common areas, etc. Every scholar of the hostel should have the civic responsibility, and should maintain cleanliness and should not cause inconvenience or disturbance to others and should maintain discipline and decorum.
3. Hostellers are not permitted to change their rooms.
4. **Prohibited Activities**
 - a) Prohibited items like liquor, drugs and narcotics, lethal weapons, cigarettes etc., are not allowed inside the rooms.
 - b) Inmates found intoxicated in the hostel premises due to consumption of alcohols outside the campus will be expelled from the hostels.
 - c) Gambling in any form such as playing cards (Even without money at stake) is prohibited.
 - d) Other research scholars and guests are not allowed inside the room/hostel.
 - e) Birthday celebrations and other parties inside the hostel rooms is strictly prohibited.
 - f) Canvassing in any form to promote/ disgrace any religion/ caste is and collection of donations for any purpose (religious/ otherwise) is strictly prohibited.
5. Hostellers coming to the hostel after the gate closing hours without prior permission or without valid reason would be fined. Frequent late comers will be ordered to vacate the hostel.
6. Do not waste water and electricity. Violators will be fined.
7. Ensure that the electrical gadgets like lights, fan, geyser, AC are switched off before leaving the room. Glass windows and Doors are to be closed securely.
8. Hostellers should not enter into any unnecessary conversation, quarrel or altercation with the hostel staffs. If anyone has any complaint against any employee of the hostel, a written complaint should be given to the hostel authorities.
9. Use of abusive, vulgar and unparliamentarily language against the hostel/mess staff is strictly forbidden.
10. Strict action will be taken on any complaint of misbehavior by scholar from staffs/faculty.
11. If any hosteller is found indulging in any form of instigation/intimidation /threat to any other hosteller, he/she will be ordered to vacate the hostel.
12. Hostellers are strongly advised to lock the valuables like laptops, watches, ornaments, money, etc; the hostel authorities are not responsible for any loss of property inside the room/hostel.
13. All leave and movements must be recorded in the leave/movement register kept with the security

DECLARATION

I hereby abide by all the rules & regulations. If I am apprehended violating any of the rules and regulations (mentioned above and change on time to time), I will forgo my stay at the guest room.

Date:

Signature of the Scholar